WIRELESS PRINTING IN THE LIBRARY – WINDOWS 8

To wirelessly print from a W8 tablet or laptop, connect to the Student or Employee wireless, then follow these instructions.

1. Press and hold the Windows key, tap W
2. Search for ‘Printer’
3. Devices and Printers
4. Add a Printer
5. Select ‘The printer that I want isn’t listed’
6. Select ‘Add a local printer or network printer with manual settings button’
   - Next
7. Select ‘Create a new port’ button
8. Select ‘Local Port’ from dropdown menu
   - Next
9. Enter `\\cups.kettering.edu\libqx5335`
   - OK
10. Manufacturer – Xerox
11. Driver – Xerox PCL6 Class Driver
12. Finish (you may print a test page here)

Documents you send to print will go to the library’s Xerox 5335, located in the middle of the second row of student computers under the clock. Only B+W printing is available.

When printing, the printer will show up as Xerox PCL6 Class Driver, as seen here.

© 2015 Kettering University Library