Kettering University Trap and Skeet Club Constitution

Article I – Mission Statement

Section 1 – The official name of this club will be the: Kettering University Trap and Skeet Club.

Section 2 – The primary purpose of this club is to foster information and opportunity to those individuals who would like to learn or continue to participate in shot-gunning. This club will also participate in various gun outing when possible.

Article II – Definitions

Section 1 – The 'Kettering University Trap and Skeet Club' shall be referred hereafter as 'The Club'.

Section 2 – The Kettering University student body shall be referred hereafter as 'KU Students'.

Section 3 – A Club Event shall be defined as an organized activity planned in part or whole by The Club, available to all KU Students, and advertised at least one (1) week in advance of its execution.

Section 4 – A Club Meeting shall be defined as a formal gathering of The Club and KU Students, open to all KU Students, to discuss the regular business of The Club; and is mutually exclusive with a Club Event.

Section 5 – A School Term shall be defined as the length of time Kettering University declares as a singular 'A-section'.

Section 6 – A Club Resource shall be any capital or other item owned by, belonging to, or attributed to The Club.

Article III – Membership

Section 1 – The qualifications for membership are as listed:
   A- The individual seeking membership must possess a current hunting license and/or hunter's safety Certificate.
   B- If the individual does not have one of the above documents, he/she must be subjected to a training course at one (1) of the shooting facilities.
   C- The individual seeking membership must be a KU Student or faculty member.

Section 2 – Responsibilities for maintaining good standing with The Club are as listed:
   A- Members must adhere to all safety precautions and rules by the gun range and The Club.
   B- After a member's first (1st) Club Meeting, he/she is not to miss more than one (1) consecutive Club Meeting without the excuse of an officer.

Section 3 – If the above guidelines are not followed, corrective action will be taken as listed.
A- The member will be notified and given a negative mark for a first(1st) offense. 
B- A second(2nd) offense will require a meeting of the officers to discuss the future of the members status.

**Article IV – Officer Definition**

**Section 1** – The Club shall consist of four(4) officers, listed hierarchically:
A- The President 
B- The Vice-President  
C - The Treasurer  
D- The Secretary  

**Section 2** – The President shall be responsible for:
A- Supervising Club Meetings. 
B- Constructing Club agendas. 
C - Maintaining order as a Kettering University club. 
D- Promoting enthusiasm and organization. 
E- Serving as the public relations chairman in instances not specified in the other officer's responsibilities.

**Section 3** – The Vice President shall be responsible for:
A- Serving as the president during the president's absence. 
B- Overseeing all internal (membership) affairs not pertaining to those defined by the responsibilities of the Treasurer and Secretary. i.e: safety certification.

**Section 4** – The Treasurer shall be responsible for:
A- Balancing and allocating funds when necessary. 
B- Proposing a budget to the membership at the end of each School term to be discussed and submitted to Finance Council. 
C- Updating members on problems pertaining to funds and funding.

**Section 5** – The Secretary shall be responsible for:
A- Keeping notes from various Club Meetings and Club Events. 
B- Keeping records of shooting performance during Club Events. 
C- Communicating and relaying messages to the members and public.

**Section 6** – New officers will be elected the first(1st) Friday of the Summer School Term. 
A- New officers will assume office the second(2nd) Sunday of the Summer School Term.  
i- Turnover reports must be given to new officers after the election. 
B- The process for nomination will be verbal. Any member in good standing with the club may nominate any other member in good standing for any of the officer positions.

**Section 7** – Vacant positions will be filled through the election process.

**Article V – Voting Procedures**

**Section 1** – Amendment of the constitution must be voted on by a tow-thirds(2/3) majority.

**Section 2** – A quorum for voting will consist of one(1) officer and a majority of members.
Section 2 – Officers may be removed from office by a two-thirds (2/3) vote of The Club’s members.

Section 3 – The election voting process will be done by secret ballot after a three (3) minute lecture from each nominee.
   A. Only members present will be able to vote.
   B. In case of a tie, the nominee with the most experience will be declared the officer.
      i. If there is no distinction, each nominee will be given an additional three (3) minute lecture opportunity.

Section 4 – An officer may be impeached the first (1st) Friday of the winter School Term by a seventy-five percent vote of the membership.

Article VI – General Policies
Section 1 – The Club will meet every other Friday unless decided otherwise by the officers.