Kettering University
Connie and Jim John Recreation Center

General Information
Recreation Services is pleased to offer the Connie and Jim John Recreation Center for rentals to members of the Kettering University family as well as the greater Flint community. Through our mission, we strive to convey the joy and exhilaration that can be experienced by making recreation activity an element of daily life. Individuals and groups renting the facility must follow policies in the Recreation Center Guidelines and the directions of Recreation Center staff. Renters are liable for any damage to facilities or equipment. For more information, contact the Director of Recreation Services at (810) 762-9REC (9732).

Hours of Operation *

<table>
<thead>
<tr>
<th></th>
<th>Monday – Thursday</th>
<th>Monday – Friday</th>
<th>Saturday</th>
<th>Sunday</th>
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<tr>
<td></td>
<td>7:30 a.m. – 12:00 midnight</td>
<td>11:30 a.m. – 1:15 p.m.</td>
<td>2:00 p.m. – 6:00 p.m.</td>
<td>4:00 p.m. – 9:00 p.m.</td>
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<td>7:30 a.m. – 9:00 p.m.</td>
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<td>2:00 p.m. – 8:00 p.m.</td>
<td>Friday: 7:30 a.m. – 9:00 p.m.</td>
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<td>Saturday: 2:00 p.m. – 8:00 p.m.</td>
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<td>Sunday: 2:00 p.m. – 9:00 p.m.</td>
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SUMMER HOURS ***

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<thead>
<tr>
<th></th>
<th>Monday – Thursday: 7:30 a.m.-10:00 p.m.</th>
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<td></td>
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*** Effective dates: July 15-September 24, 2013 and May 12-June 17, 2014.

*All facility hours are dependant on usage. These hours will be changed based upon usage patterns and appropriate funding. Any comments on hours should be referred to the Director. Hours will be reduced during final examination weeks, term breaks and holiday periods. These will be posted in the Recreation Center at least one week in advance.

Steps to Request a Rental Reservation
1) Acquire an application from the Recreation Center front desk or our website at www.kettering.edu/recservices. Requests may be up to one year in advance but must be at least one week in advance. Larger groups require more time to prepare for.
2) Return completed application to the Kettering University Recreation Center. The Director will review the application and the available facilities and contact the applicant.
3) The request will be accepted or denied based on availability, past history, and Recreation Center usage priorities listed in this brochure.
4) Payment for the rental will be expected one week before the event (cash or check only made out to Kettering University). Damage deposits will be required for large group events. Additional charges for damage or loss are due within 10 days of billing.

Cancellations must be made at least 48 hours in advance. A refund minus any administrative cost will be provided if 48 hour notice is provided. If less than 48 hours is provided, a refund may be provided at the discretion of the Director. If no notice is provided, deposits and fees are forfeited.

Additional questions may be directed to Mike Schaal, Director of Recreation Services at (810) 762-9REC.
Available Facilities

Pool
Our aquatic facility consists of a six lane twenty-five yard pool. Starting blocks, kick boards, pool side basketball, aqua jogging equipment, aqua noodles, and lane lines are available. A Kettering University trained and certified lifeguard must be on duty at all times. Water toys, small rafts, and “swimmies” (inflatable arm supports) are permitted only with parental supervision and guard approval. U.S. Coast Guard approved personal floatation devices are recommended. Lifeguards have discretionary authority to require adult chaperones to be in the water with anybody deemed a poor swimmer.

Spa
Our spa holds up to four adults at a time. Children under the age of 14 may not use the spa due to health concerns of elevated body temperature. The spa is on the pool deck therefore is only available when the pool is guarded by a certified lifeguard.

Locker Rooms
There are 59 lockers in both the men’s and women’s locker rooms. An additional 90 lockers available on the lower level (some of which are coin return). Locker room use is included with any rental. Coats, clothes, and bags must be placed in lockers while using the facility.

Track
Our 1/8 mile banked track is suspended above the multi-sport forum courts. The track may be used for walking, jogging, and running. Proper footwear is required. Spectators are not permitted on the track.

Food
Food and beverages are generally served in the Student Lounge; however, for a large group other arrangements can be made. Applicants must provide their own food, be responsible to keep it in designated areas, and empty into trash containers as directed by staff. Snacks and beverages can be purchased from vending machines in the facility.

Steam Rooms
Steam rooms are located in each locker room. Children under the age of 14 are not permitted to use the steam rooms. Steam rooms can be locked during rentals when the participants are under the age of 14.

Aerobics Room
Our aerobics room is multi-functional. Activities such as aerobics, martial arts activities, and table tennis take place in this room. Proper footwear such as aerobic, court, basketball, or cross-training shoes are required. These shoes are safe and will not mark the floor. Bare feet are only permitted for martial arts activities. Equipment to be used in the aerobics room must be approved by the Director.

Fitness Room/Free Weight Room
Our facilities offer various free weight equipment featuring Cybex as well as fitness equipment. The Fitness Room has various cardiovascular equipment as well as Magnum weight machines. Weight gloves must be used, no chalk. The Weight Room is equipped with its own sound system. Children, ages 11-13, may use the Fitness and Weight Rooms while under the direct supervision of the parent/legal guardian or nationally recognized certified trainer. Due to recognized risks, children under the age of 11 may not use the fitness room /free weight room equipment.

Racquetball Courts/Squash Court
Our facility offers three racquetball courts and one squash court. Racquetball racquets must have wrist straps and bumper guards. Court shoes are required. Jogging shoes that mark the floor are prohibited. Black racquetballs which mark the walls are also prohibited. It is recommended that eyeguards be worn for racquetball. Wallyball is available on three courts. Direct adult supervision is required of children/youth groups playing wallyball.
**Supervision**

The Recreation Center will provide a facility manager, certified in Adult CPR/First Aid/AED, for the rental. It is expected that renters will assist in group supervision and follow the directions of the facility manager. Other staffing to ensure an enjoyable, functional and safe event will be provided as determined by the Director in consultation with the renter.

Adult chaperones are necessary for groups consisting of participants under the age of 18. A ratio of one adult per ten children is required. More supervision may be necessary depending on the type and duration of activity as well as the age of the participants involved.

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**Multi-Sport Forum Courts**

Our facility offers four multi-sport forum courts. Two of the courts are hardwood and are used for basketball, volleyball, and indoor soccer. Tennis, volleyball, pickleball, badminton and basketball are played on the synthetic surface. Curtains are available to divide the courts. We also offer portable bleachers and benches. Footwear that does not mark the wood or synthetic surface must be worn at all times.

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**Other Equipment**

The following equipment is available upon request for a rental. Due to some set-up needs and staff availability, requests for this equipment should be indicated on the facility rental form or during the reservation process.

**Audio-Visual:** A TV/VCR/DVD Player is available for use. A projector and projection screen can also be requested.

**Tables, Chairs:** Forty – Rectangular tables (6 feet each), 6 round tables and 125 chairs are readily available.

**Bleachers:** Portable, aluminum bleachers can be set up for an event. Total seating capacity is approximately 200.

**Player Benches:** Eight portable aluminum benches are available. Seating capacity is five players per bench.

**Divider Curtains:** Gym divider curtains separating the four gym courts may be raised or lowered to suit your groups needs. Curtains to contain balls used in tennis or indoor soccer can also be used.

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**Student Lounge**

The Student Lounge is designed for informal socializing and can be divided to accommodate small meetings. It contains four small tables and 16 chairs as well as couches. Additional tables may be placed in the room. Food and drink are permitted in this area.

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**Equipment for Checkout**

The following equipment is available for check-out. Equipment is checked out using a Kettering University ID card or a photo ID such as a driver’s license. An individual who fails to return checked-out equipment, or returns damaged equipment must pay to replace or repair the lost, stolen, or damaged equipment. Rental groups are held responsible for an individual’s actions within that group.

- Badminton racquets
- Basketballs
- Combination locks
- Footballs
- Frisbees
- Pickleball balls
- Pickleball paddles
- Racquetball racquets
- Racquetball eyeguards
- Shuttlecocks (badminton)
- Soccer balls
- Squash racquets
- Table tennis nets
- Table tennis paddles
- Tennis racquets
- Towels

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**The Kettering University Rec. Center is accessible for people with disabilities. An elevator, pool chair lift, showers, and other amenities are provided. For special access needs, please contact the Director.**
Kettering Park

Softball Diamonds

Kettering Park offers four regulation fields. The fields have players benches and spectator’s bleachers. The infields are groomed periodically. Bases are kept in storage containers behind the backstops and can be obtained by completing a facility rental/reservation sheet at least one week prior to usage. Proper footwear is required. Metal cleats are prohibited. Softball bats, gloves and balls are available for check out in the Rec Center.

Flag Football, Soccer, Lacrosse (Multi-Purpose Fields)

The multi-sport area can be used for 2 fields of flag football, 2 fields of soccer or 2 fields of lacrosse. Proper footwear is required. Shoes with metal spikes are prohibited. Tackle football or any other dangerous activity is prohibited.

Jogging/Walking Path

The jogging/walking path is 0.62 miles in length. The path can be used for walking and jogging. Due to the path surface, rollerblading, skateboarding and cycling are not permitted.

Miller Golf Green

The synthetic grass/sand golf green contains a sand trap and five chipping stations. The chipping stations have a synthetic turf that approximates grass and is designed to practice chipping. The stations are located at various distances to enhance your skill. Chipping from the grassy areas in the Park or surrounding the green is not permitted and is the basis for suspension from the Park and/or other appropriate action. Please report any violations to Campus Safety at (810) 762-9501 or advise Recreation Center staff. Users should be alert and follow golf protocol when practicing on the green. Do not chip when others are putting and cooperate with fellow user to prevent accidents. If necessary, times will be posted for putting and chipping times. Refer any suggestions or concerns to the Director of Recreation Services.

Duane McKeachie Pavilion at Kettering Park

The pavilion is designed to offer a venue for informal gatherings. It contains picnic tables, barbeque grills, trash containers and has lighting and electrical power.

Sand Volleyball Courts

Two sand volleyball courts are located between the McKeachie Picnic Pavilion and the Miller Golf Green. Sand volleyballs may be checked out from equipment issue in the Rec Center. The courts will be used periodically for IM Sports tournaments. To reserve the court, complete a facility reservation form.
Kettering Park Access/Entry & Reservation Policy

The park is open from dawn to dusk during warm weather months. During inclement weather, field renovations or necessary maintenance, the park will be closed. When IM Sports games are being played, the park will remain open until the conclusion of games. Availability of personnel varies therefore, advance requests of one week are required. The fencing surrounding the park is for the safety of the patrons and the park. Those who jump the fence will be subject to expulsion and possible suspension of privileges. Kettering groups who would like to reserve fields should complete and submit a Park Reservation/Rental request to the Recreation Center. Requests are reviewed and approved on an individual basis by the Director of Recreation Services.

Kettering Park Safety and First Aid Policies

Blue lighted safety phones are directly wired to Campus Safety. Emergency telephones are in the following locations:
- Parking Lot
- Far end of outdoor track
Kettering University is also staffed with 24 hour security when classes are in session and monitored by a security camera. The University will provide measures to ensure safety but each patron will assume responsibility to use the park at times or in a manner that ensures their own personal safety. Sports Supervisors, when on duty, are certified in Adult CPR, AED and First Aid. Sports Supervisors carry radios to call for additional assistance as needed. During informal recreation times, first aid can be obtained in the Recreation Center, Wellness Center, or by using the “blue light” phones.
An alarm will automatically sound if lightning is detected within a 5-mile radius. The outdoor warning signal is one 15-second blast advising players to vacate the area. The all clear is three five-second blasts. The strobe light adjacent to softball field #1 will also flash when the warning is sounded. Park and picnic pavilion users should immediately vacate the Park and seek shelter indoors or in a vehicle.

Park Lighting

Kettering Park is equipped with lighting. Lighting needs will be taken into consideration when scheduling events. The lights will only be turned on for scheduled events. Requests for lighting can be made on the park reservation/rental form. It is recommended that you make lighting requests at least one week in advance. Flexibility may be required when requesting lighting for reservations and/or rentals.
Rentals for solely Kettering University students, faculty, and staff pay a discounted rate. Special rates are also available for long term rentals such as athletic teams. Please contact the Director.

Unless requested, all facilities are rented on a shared basis.

Facility rental before or after normal hours of operation will incur additional hourly increases for staffing (for example: facility manager at $12.75 per hour).

Electrical power is limited for rentals providing inflatable games. These must be approved by the Director.

** Rental Policies**

- A minimum of one week advance request is required. Large (100 people or more) or overnight events may require additional time.
- Requests for rental are not automatically approved. They may be denied because of inappropriate events such as sit down dinners, dances in street shoes or other events that require large clean up or extensive set-up, conflict with other events, or for cause (e.g. previous failure to follow policy, damage to facilities, etc.).
- A rental may be terminated at any time if it is determined to be dangerous or not in the best interest of Kettering University.
- All users must abide by the Recreation Center Guidelines. The Guidelines can be found on our website. Hard copies are available upon request.
- Reservations will be denied if they negatively impact routine usage by Recreation Center members. This will be determined by the Director of Recreation Services.
- All participants, or their parent/legal guardian, must complete an Assumption of Risk, Covenant not to Sue and Release Form.

**Equipment for Purchase**

The following equipment is available for purchase at the reception desk of the Recreation Center.

- Combination Locks $4.25/lock
- Racquetballs $2.25/can
- Squash Balls $2.25/ball
- Table Tennis Balls $.25/ball
- Tennis Balls $2.75/can

**Rec. Center Usage Priorities**

1) Informal Recreation Usage
2) Intramural Sports Activities
3) Recreational Instructional Activities
4) Sports Clubs
5) Recognized Student Org.
6) Other University Departments
7) Groups of Recreation Center Members
8) Community Non-Profit Requests
9) Other Non-Profit Requests
10) Other Requests

**Indoor Hourly Rates**

<table>
<thead>
<tr>
<th>Area</th>
<th>Hourly Rate</th>
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<tbody>
<tr>
<td>Basketball/Volleyball Court</td>
<td>$55</td>
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<tr>
<td>Multi-sport Forum (4 courts)</td>
<td>$180</td>
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<tr>
<td>Pool, Aerobics Room</td>
<td>$75</td>
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<tr>
<td>Racquetball/Wallyball/Squash Court</td>
<td>$35</td>
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<tr>
<td>Weight Room or Fitness Room</td>
<td>$95</td>
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<tr>
<td>Track or Student Lounge</td>
<td>$55</td>
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<tr>
<td>Tennis Court</td>
<td>$55</td>
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<tr>
<td>Full Rec Center Complex</td>
<td></td>
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<tr>
<td>(100-300 people)</td>
<td>$325</td>
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<tr>
<td>(75-99 people)</td>
<td>$275</td>
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<tr>
<td>(50-74 people)</td>
<td>$225</td>
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<tr>
<td>(less than 50 people)</td>
<td>$175</td>
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** Birthday Party Special!**

This three hour reservation for up to 15 people includes one hour pool time (during open pool hours), two hours court time (volleyball, basketball, or wallyball), and/or one hour use of the Student Lounge for food and drink.

**Cost: $85.00**

**Outdoor Hourly Rates**

<table>
<thead>
<tr>
<th>Area</th>
<th>Hourly Rate</th>
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<tbody>
<tr>
<td>Multipurpose Fields</td>
<td>$75</td>
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<tr>
<td>(With Lights)</td>
<td>$95</td>
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<tr>
<td>Softball Field</td>
<td>$50</td>
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<tr>
<td>Pavilion</td>
<td>$50</td>
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<tr>
<td>Outdoor Track (1 Kilometer)</td>
<td>$25</td>
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<tr>
<td>Sand Volleyball Court</td>
<td>$25</td>
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<tr>
<td>Golf Green</td>
<td>Not Available</td>
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