Outdoors Club Constitution

B Section - 2013

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1. Purpose Statement

   The purpose of this organization shall be to promote and sponsor outdoors related activities. Examples include hiking, camping, canoeing, rafting, downhill skiing, cross country skiing… etc. The name of this organization shall be “Kettering University Outdoors Club”

2. Definition of Membership

   All members of Kettering shall be eligible for membership. Membership is obtained by being present at one function sponsored by Outdoors Club or attending one of the informational meetings.

3. Structure of Organization

   Officers of Outdoors Club shall consist of the following: President, Event Coordinator, and Treasurer. All members are eligible to hold office. The President, Event Coordinator, and Treasurer shall be elected for a term of (1) one year beginning at the end of Spring term. Should any office become vacant, a special election shall be held and determined by the current board.

4. Election of Officers

   Nomination and elections shall be conducted at the last meeting of Spring term. Nominations must be made by a club member and seconded by another club member. Voting shall be facilitated by secret ballot, and officers are elected to office by a majority of the members present at the meeting. An officer may be removed from office by a two-thirds majority vote of the current membership.

5. Duties of Officers

   1. Duties of President shall be:
      i. To call meetings
      ii. Schedule rooms for functions
      iii. Obtain necessary materials for meetings
      iv. To preside at club meetings
      v. To make sure order is kept at meetings
      vi. To make reports to Activities Council meetings
      vii. To oversee funds
      viii. To assist the Event Coordinator and Treasurer as necessary
2. Duties of Event Coordinator shall be:
   i. To schedule and plan out events put on by Outdoors Club
   ii. To be the liaison between the organization used for the event and Kettering
   iii. To advertise events
   iv. To be responsible for Outdoor Club inventory
   v. To assist the President in running Outdoors Club

3. Duties of the Treasurer:
   i. To provide a budget to the budgeting committee
   ii. To handle the funds necessary to attend the event
   iii. To fill out any forms regarding money reimbursement from Kettering
   iv. To collect any necessary money from Outdoors Club members
   v. Notify members of upcoming meetings, functions, and events

6. Events

   At least (2) two meetings shall be held during the school term. The first meeting shall be held to inform students about the upcoming events. Further meetings shall be held at most a week before each event. The events during the term shall be approved and finalized by a majority of the officers of Outdoors Club. Members may provide recommendations for future events.

7. Amendments to Constitution

   Amendments can be added to the Constitution if supported by two-thirds of the members of the club. Any member can put forth a suggestion for an amendment.

8. Insurance and Liability

   Participants who volunteer to transport themselves or others must first fill out the necessary liability form.