International Club Constitution

Article I – Mission Statement
Section 1 – The name of this organization shall be the “International Club”.

Section 2 – The purpose of the International Club is to provide a culturally diverse learning experience through exchange of ideas amongst the students, staff, and faculty of Kettering University.

Article II – Definitions
Section 1 – The 'International Club' shall be referred hereafter as 'The Club'.

Section 2 – The Kettering University student body shall be referred hereafter as 'KU Students'.

Section 3 – A Club Event shall be defined as an organized activity planned in part or whole by The Club, available to all KU Students, and advertised at least one (1) week in advance of its execution.

Section 4 – A Club Meeting shall be defined as a formal gathering of The Club and KU Students, open to all KU Students, to discuss the regular business of The Club; and is mutually exclusive with a Club Event.

Section 5 – A School Term shall be defined as the length of time Kettering University declares as a singular 'A-section'.

Section 6 – A Club Resource shall be any capital or other item owned by, belonging to, or attributed to The Club.

Article III – Membership
Section 1 – An Active Member is anyone who attends and participates in the majority of The Club's Club Meetings and Club Events for the School Term.

Article IV – Officer Definition
Section 1 – The Club shall consist of four (4) officers:
   A- The President
   B- The Vice-President
   C- The Secretary
   D- The Treasurer

Section 2 – The President shall be responsible for:
   A- Presiding over Club Meetings.
   B- Overseeing all activities of The Club.
   C- Organizing and planning all Club Meetings in advance.
   D- The power to call a special meeting for Active Members or Executive Board at
any appropriate time.

Section 3 – The Vice President shall be responsible for:
A- Assuming the office of President due if the President is incapable or absent.
B- Assuming the responsibilities of the Secretary or Treasurer until that office is filled.

Section 4 – The Secretary shall be responsible for:
A- Keeping minutes of all Club Meetings and Club Events.
B- Ensuring that copies of the minutes of all minutes are updated, brought to all subsequent Club Meetings and can be made available on request.
C- Completing all public relations tasks.
D- Having available the most recent constitution at all meetings and must be made available upon request.
E- Assuming the duties of the President when both the President and Vice President are incapable of performing the responsibilities of that office on a temporary basis only.

Section 5 – The Treasurer shall be responsible for:
A- Generating a new budget and maintaining that budget.
B- Make up-to-date oral financial reports at Club Meetings and distribute written financial reports within 24 hours upon request.
C- Assuming the duties of the President when both the President, Vice President, and Secretary are incapable of performing the responsibilities of that office on a temporary basis only.
D- Ensuring that all food, drinks, snacks, and supplies are present at the start of all Club Meetings and Club Events where applicable.
E- Keeping receipts and reimbursement from Student Activities.
F- Attending Finance Council meetings whenever a change of The Club's finances is necessary.

Section 6 – Officers are only allowed to hold any Executive position for a maximum of four(4) School Terms unless special permission is granted by the Faculty Adviser.

Article V – Voting Procedures
Section 1 – Only Active Members and Executive Board members, with the exception of the President, are eligible to be counted as a part of the voting quorum.

Section 2 – Election shall be supervised and audited by the Faculty Adviser of The Club.
A- An Executive Board member shall indicate their intent to remain in office if they desire when nominations for offices are announced.
   i- The officer can be forced to resign by a majority vote of the Active Members during nominations.
B- Only the offices that are available shall accept nominations.
   i- Nominations must take place in the Club Meeting prior to the election of officers.
C- Before officers are elected, candidates must stand before the members and acknowledge their intent towards the further development of The Club.
D- A candidate for the executive board must be an active member of The Club.
E- The candidate receiving the most votes becomes the officer for the next School Term.
F- Elections must take place before the last Club Meeting of the term.

Section 3 – In the event of an officer's misconduct in office or inability to satisfactorily perform the responsibility of office, any member of The Club may initiate impeachment or recall procedures.
   A- After all sides of the case have been appropriately presented, a vote of The Club shall be taken.
      i- A two-thirds(2/3) majority of all voting members is necessary for passage.

Section 4 – Should any of the Executive Officers positions become vacant, The Club members shall nominate a suitable replacement to fill the vacancy.
   A- Eligibility of candidates is left to the discretion of the existing board members and Faulty Adviser.
   B- After approval is granted, the candidate must present him/herself to the members and state why they are suitable to fill the vacant position.
      i- A majority vote of quorum of The Club must approve the nominee for the nominee to take office.

Section 5 – The President shall have a vote if and only if there is a tie vote in voting quorum of The Club.
   A- This does not apply to Executive Board votes for constitution amendment proposals.

Section 6 – Any of The Club's Executive Board members can make a petition for the amendment to this constitution. Upon the acknowledgment by the Faculty Adviser, the proposed amendments can be made.
   A- The changes must receive at least a one-half(1/2) majority vote of the Executive Board before the proposed changes are submitted to the Faculty Adviser.
   B- A copy of the original constitution and the proposal must be submitted to the Faculty Adviser in prince wit all amendments clearly indicated.
   C- Each Executive Board member proposing the changes must also sign the new proposal to acknowledge their intent.
   D- The faculty Adviser must then approve or disapprove of the amendments to the constitution.