Green Engineering Organization Constitution

Article 1 – Mission Statement

Section 1 – The name of this organization shall be “Green Engineering Organization”.

Section 2 – The mission of the Green Engineering Organization shall be to increase environmental awareness at Kettering University and teach, as well as lead, environmentally friendly practices on campus and in the surrounding community.

Article 2 – Definitions

Section 1 – The Green Engineering Organization shall be referred hereafter as ‘GEO’.

Section 2 – The Kettering University student body shall be referred hereafter as ‘KU Students’.

Section 3 – A Club Event shall be defined as an organized activity planned in part or whole by GEO, available to all KU Students, and advertised at least one(1) week in advance of its execution.

Section 4 – A Club Meeting shall be defined as a formal gathering of GEO and KU Students, open to all KU Students, to discuss the regular business of GEO; and is mutually exclusive with a Club Event.

Section 5 – A School Term shall be defined as the length of time Kettering University as a singular ‘B-section’.

Section 6 – A Club Resource shall be any capital or other item owned by, belonging to, or attributed to GEO.

Section 7 – A Club Advisor shall be any faculty or staff member formally nominated by the GEO for the role as defined in the Kettering University Finance Council B-section Statement of Operating Policies.

Article 3 – Membership

Section 1 – Membership in GEO shall be open to all KU Students, faculty, and staff interested in participating in affiliated activities.

A – However, the group will be student run and driven.

Section 2 – Membership is defined through participation in any Club Meetings, Club Events, and/or involvement through email communication.

Section 3 – Only members of GEO may run for office within the club, and have priority in all Club Meetings, Club Events, and use of Club Resources.
Article 4 – Officer Definition

Section 1 – The Club shall consist of four (4) officers.
A – The President
B – The Vice President
C – The Treasurer
D – The Secretary

Section 2 – The Club shall have one (1) Club Advisor.
A – The Club Advisor shall share equal responsibility and accountability as the President in all matters of Club success, failure, and corrective action.

Section 3 – The duties of the President shall be:
A – To preside over all Club Meetings
B – To make reports at all Activities Council meetings
C – To appoint function chairpersons
D – To keep order in Club Meetings
E – To schedule and plan future Club Events
F – To upkeep and cultivate the Club’s relationship with its Club Advisor

Section 3 – The duties of the Vice President shall be:
A – To handle the duties of the President in his/her absence
B – To assist the scheduling and planning of future Club Events
C – To temporarily hold the office of President, in the event the President steps down, is voted out, or otherwise unable to complete their tenure, until such time that a new election can be held
D – Advertising Club Meetings at least one (1) week prior to their realization

Section 5 – The duties of the Treasurer shall be:
A – To track all funds of GEO
B – To present a budget to the Finance Council in a timely manner
C – To attend Finance Council Meetings if necessary
D – To attend all Club Meetings
E – To attend the meetings of Activities Council in the absence of the above officers

Section 6 – The duties of the Secretary shall be:
A – To keep all GEO attendance records
B – To attend all Club Meetings
C – To take minutes at Club Meetings and Club Events

Section 7 – Only KU Students are allowed to hold an Officer position.

Section 8 – Officers shall be elected for a period of time of one (1) year beginning at the end of elections in the Spring School Term
A – If any office becomes vacant, an election shall be held the following meeting to fill the position
B – Elections will be held at the final Club Meeting of each Spring School Term
C – Nominations must be made by a GEO member and seconded by another; pending acceptance of the nomination by the named member
   i – A member may nominate him/herself, but may not second the nomination

Article 5 – Voting Procedures

Section 1 – A two-thirds (2/3) majority vote of the present GEO members is needed to amend this constitutions.

Section 2 – An officer may be removed from office by a two-thirds(2/3) majority vote of the GEO members.

Section 3 – Officer voting shall be facilitated by secret ballot and officers are elected to office by a simple majority of the members present

Article 6 – General Policies

Section 1 – There will be at least five(5) Club Meetings per term
A – There will be at least one(1) speaker(s) per term
B – There will be at least one(1) campus-wide event per term

Article 7 – Revision History

Revision 1 – Drafted 4/16/2013 by Josh Miller