Greener Engineering Organization
Constitution

Article I – Mission Statement
Section 1 – The name of this organization shall be “Greener Engineering Organization”.

Section 2 – The mission of the Greener Engineering Organization shall be to increase environmental awareness and conscientious leadership among the students, staff and faculty of Kettering University while implementing environmentally friendly practices on the campus and in the surrounding community.

Article II – Definitions
Section 1 – The 'Greener Engineering Organization' shall be referred hereafter as 'GEO'.

Section 2 – The Kettering University student body shall be referred hereafter as 'KU Students'.

Section 3 – A Club Event shall be defined as an organized activity planned in part or whole by GEO, available to all KU Students, and advertised at least one(1) week in advance of its execution.

Section 4 – A Club Meeting shall be defined as a formal gathering of GEO and KU Students, open to all KU Students, to discuss the regular business of GEO; and is mutually exclusive with a Club Event.

Section 5 – A School Term shall be defined as the length of time Kettering University declares as a singular 'A-section'.

Section 6 – A Club Resource shall be any capital or other item owned by, belonging to, or attributed to GEO.

Article III – Membership
Section 1 – Membership in GEO shall be open to all KU Students, faculty, and staff interested in participating in affiliated activities.

A- However, the group will be student run and driven.

Section 2 – Membership is defined through participation in any Club Meetings, Club Events, and/or involvement through email communication.

Section 3 – Only members of GEO may run for office within the club, and have priority in all Club Meetings, Club Events, and use of Club Resources.

Article IV – Officer Definition
Section 1 – The Club shall consist of six(6) officers:

A- The President
B- The Vice-President
Section 2 – The duties of the President shall be:
A- To preside over all Club Meetings.
B- To make reports to all Activities Council meetings.
C- To appoint function chairpersons.
D- To keep order in Club Meetings.
E- To schedule and plan future Club Events.
F- To work to cultivate at least one(1) faculty adviser to assist the group with ideas and long term planning.

Section 3 – The duties of the Vice-President shall be:
A- To handle the duties of the President in his/her absence.
B- To assist the scheduling and planning of future Club Events.
C- To temporarily hold the office of President, in the event the President steps down, is voted out, or otherwise unable to complete their tenure, until such time that a new election can be held.
D- Advertising Club Meetings at least one(1) week prior to their realization.
E- Fulfilling the responsibilities of The President in their absence.

Section 4 – The duties of the Treasurer shall be:
A- To track all funds of GEO.
B- To present a budget to the Finance Council in a timely manner and by the appointed deadline.
C- To attend the meetings of Finance Council, if possible.
D- To attend all Club Meetings.
E- To attend the meetings of Activities Council in the absence of the above officers.

Section 5 – The duties of the Secretary shall be:
A- To keep all GEO attendance records.
B- To attend all Club Meetings.
C- To take minutes at Club Meetings and Club Events.

Section 6 – The duties of the Webmaster shall be:
A- To keep all internet groups up to date and the information contained therein correct.
B- To attend all Club Meetings.

Section 7 – The duties of the Public Relations Chair shall be:
A- To seek out new methods of creating interest in GEO.
B- To create and distribute advertisements for Club Events.
C- To procure media attention for large Club Events and to document smaller Club Events for advertisement in local media, student run newspaper, etc.

Section 8 – Only KU Students are allowed to hold an Officer position.
Section 9 – Officers shall be elected for a time period of one(1) year beginning at the end of elections Winter School Term.
  A-If any office becomes vacant an election shall be held the following meeting to fill the position.
  B- Elections will be held at the final Club Meeting of each Winter School Term.
  C- Nominations must be made by a GEO member and seconded by another; pending acceptance of the nomination by the named member.
    i- A member may nominate him/herself, but may not second the nomination.

Article V – Voting Procedures

Section 1 – A two-thirds(2/3) majority vote of the present GEO members is needed to amend this constitution.

Section 2 – An officer may be removed from office by a two-thirds(2/3) majority vote of the GEO members.

Section 3 – Officer voting shall be facilitated by secret ballot and officers are elected to office by a simple majority of the members present.

Article VI – General Policies

Section 1 – There will be at least five(5) Club Meetings per term.
  A- There will be at least one(1) speakers per term.
  B- There will be at least one(1) campus-wide event per term.

Appendix I – Revision History

Section 1 – Drafted 2/2/2010 by Ariel Childress

Section 2 – Revised 1/8/2011 by Megan Mahorney