Kettering University
Firebirds Car Club Constitution

Article I - Name and Purpose

Section 1: The name derived for the organization shall be the Firebirds.

Section 2: The purpose of the Firebirds shall be as follows:
   A. To provide the opportunity for students interested in cars to participate in motorsports events.
   B. To provide the opportunity for students interested in cars to participate in car shows and other automotive related events.

Article II - Membership

Section 1: Any Kettering Student or Alumni, who agrees with the above mission statement, attends regular meetings, and attends club events will be considered full members.

Section 2: Attendance of at least 50% of the meetings, on a term by term basis is required to be a full member.

Section 3: Only full members have the privilege to vote.

Article III - Executive Council

Section 1: The Executive Council will be the governing body of the Firebirds and will consist of four members.

Section 2: All members who attend at least 75% of the club's meetings are eligible to run and hold office.

Section 3: If a member of the Executive Council drops below 75% attendance, then the full members of the club have the opportunity to vote that person out of office.

Section 4: Elections will be carried out according to Article V.

Section 5: All executive offices are held for two B-Section terms. Elections are to be 10th week of Spring term, and take effect at the beginning of Fall term.

Section 6: Officers may be re-elected as long as they are elected according to the
Section 7: In the case of the removal or resignation of the President, the Vice-President will become the new President. The new President will then appoint a Vice-President.

Section 8: In the case of the removal or resignation of the Vice-President, Treasurer, or Secretary, a new officer will be appointed by the President.

Section 9: The Executive Council shall be made up of officers, which include the President, Vice-President, Treasurer, and Secretary. Their duties are described in Article IV.

Section 10: Past Presidents who were not voted out of office or resigned shall receive the title President Emeritus, and can be utilized as a consultant by the Executive Council.

Article IV - Duties of Officers

Section 1: President

A. Chairs regular meetings and all events.
B. Calls additional meetings and updates as necessary.
C. Attends GMTE executive meetings as necessary.
D. Oversees all communications with advisor, GMTE, and any other University departments.
E. Responsible for all new members.
F. Appoints a Secretary.
G. Approves budget and Battle for the Bucks forms before they are presented to Finance Council.
H. Completes inventory at beginning and end of term.
I. Approves ballots for election.

Section 2: Vice-President

A. Assumes the presidential duties in the President's absence.
B. Responsible for advertising events and meetings.
C. Responsible for assisting President in preparing meetings.
D. Assists the President in appointing a Secretary.
E. Appoints a Webmaster to update and run the club's website.

Section 3: Treasurer
A. Submits budget and Battle for the Bucks forms to President.
B. Keeps all financial records for the club.
C. Submits funds and capital requests when necessary.

Section 4: Secretary

A. Records club history.
B. Keeps track of attendance at meetings and events.
C. Makes ballots for elections.
D. Appointed by President, not elected.

Article V - Election of Executive Officers

Section 1: Nominations for executive positions will be taken one week before elections.

Section 2: Elections will be held 10th week of Spring term at an official full member meeting.

Section 3: Only current full members will be allowed to vote.

Section 4: Candidates are allowed the option of a three minute speech immediately prior to the election.

Section 5: The current Secretary shall perform the secret ballot counting, unless he/she is running for an Executive Council position. If this occurs, the President, Vice-President, or Treasurer will count the ballots. If all are running for an Executive Council position, then the President will appoint a full member to count the ballots.

Article VI - Quorum

Section 1: Two-thirds of the full membership roster as determined by Article II, Section 2 is required to conduct any official voting business.

Section 2: In the case where a full quorum cannot be present to vote, absentee ballots will be sent to all full members.

Article VII - Amendments

Section 1: Amendments to the constitution may be submitted to the Executive Council at any time and will be brought to the club's attention at the next meeting.
Section 2: Amendments will be brought to a vote during the following meeting with sufficient full member's vote.

Section 3: Amendments will be adopted as soon as a two-thirds member vote has been received.

Constitution Written On 04/07/02 by Matt Swiderski