Kettering University Aquaneers Club B Section
Constitution

1. Purpose:
The Aquaneers will provide a way for Kettering students interested in the sport of
scuba diving to learn about and participate in scuba diving. Students who display
strong interest will be encouraged and provided with opportunities to progress.
Outings can include, but are not limited to: trips to nearby lakes and quarries, and an
End-of-Term trip. The trips to the lakes and quarries will provide open water and
other advance course practice, and the End-of-Term trip will provide experience
climbing in different environments.
The Dive Shop in Flint, MI will provide members with introductory lessons in diving,
breathing techniques, group diving, and safety, as well as providing diving
opportunities. Outings will give members a chance to test their skills in a natural
environment.
The Aquaneers Club will benefit the student body by giving them an opportunity to
develop a new skill, participate on campus, meet new people with similar interests,
and improve physical fitness in a non-traditional workout environment.

2. Definition of Membership:
Club meetings and events are open to all, regardless of club membership.
Membership is open to all students of Kettering who are interested in scuba diving.
Participants achieve membership after obtaining Open Water Certification during
their previous or current Kettering term.
Only members are allowed to vote in elections or run for office.

3. Structure of Organization

3.1. Definition of Officers

President – The president plans and presides over all meetings, the president
also plans events. The president is responsible for communication with the
Operations Council (Athletics Council). The president is responsible for
purchasing food for meetings or delegating this task, and submitting Points
System paperwork (to KSG Finance Council). The president is responsible for
fulfilling or delegating any duties not expressly laid out in the constitution.

Vice-President – The vice-president will fulfill any duties of the president that the
president cannot perform, and will maintain the constitution. The vice-president is
responsible for attendance sheets, as well as keeping all liability waivers, driver
release forms, and travel rosters on file. Finally, the vice-president will be
responsible for tracking equipment, members trained and approved to check out
equipment, and filling out all associated paperwork.
Treasurer – The treasurer will represent the club to the KSG Finance Council, and is responsible for all financial planning and paperwork (funds requests, capital requests, line item transfers, budgeting, battle of the bucks, etc.).

Secretary/Public Relations Chair – The secretary/public relations chair is responsible for keeping all members informed of meeting and event dates and times via email through Blackboard (or another accepted method). The secretary/public relations chair will also manage the Blackboard group, or any other website. The secretary/public relations chair will also create banners for the Great Court and other events as necessary.

3.2. Officer Elections
Elections are held during tenth week of spring term and optionally tenth week fall term. By eighth week fall term the officers will hold a meeting to discuss officer performance and decide if elections will be held for any offices. Nominations of officers will take place during the meeting before elections. Only members may run for office. There are no limits on the number of terms a member may hold an office. The elections will take place in the following order: President, Vice-President, Treasurer, and Secretary/PRC. In the case that no nominee receives a majority of votes, the nominee with the lowest number of votes will be removed from the ballot and the vote will be taken again.

3.3. Removal of Officers
Any officer may be removed for: carrying out his or her duties in a less than satisfactory manner, conducting themselves in a manner unfit for a club officer, or violating school rules. An officer may only be removed by a unanimous vote of all other officers. An officer may also choose to step down from their position at any time. If an office is vacated, the remaining officers will then vote to appoint a new officer to fill the position. (In the case of a president’s removal, the vice-president will have the option to step up, and a new vice-president will be appointed.) If the officers cannot come to a unanimous decision, the members of the club will elect a new officer by majority vote at the next meeting.

4. Events

4.1. The weekly business meetings will be held to discuss and vote on the dives to be held before the next business meeting; anyone present can vote on dive dates. Elections, voting on other events, and other business will also be discussed.

4.2. Routine dives can be scheduled during the weekly meeting. Only trained divers are allowed to attend dives, and only at the scheduled times.
4.3. Other events will be held at the president’s discretion.

5. Advisor:
The advisor will be an appointed representative of the Kettering University Faculty/Staff. The advisor will be selected spring term by a majority vote of the club during officer elections. The duties of the Advisor will be to serve as a liaison between club and the administration, to advise the club on operations, policies and events, and to act as a consultant on club training.

6. Insurance & Liability:
Scuba diving, like most sports, involves a certain amount of risk. Kettering University requires all event participants to fill out liability waivers. All drivers must fill out an additional liability form. All paperwork and any associated tasks are the responsibility of the vice-president.

7. Equipment:
Any member on record with appropriate training may check out Equipment from Mike Schaal. Anyone checking out equipment will be responsible for following established Kettering University safety procedures and for returning all of the equipment in good condition. The vice-president is responsible for coordinating equipment use.

8. Any part of this document may be altered by a vote of all members present at a meeting. Any such vote must be announced one week or one meeting in advance, whichever is greater.
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