Kettering Allies Executive Overview

Kettering Allies is a group for Gay, Lesbian, Bisexual, Transgender, Questioning (GLBTQ) students and their allies here at Kettering University. We have been in existence for five years now, meeting on Friday nights at The Good Beans Cafe. As we have begun to grow, we have seen the need to become an official student group, so that we can better reach out to students on campus.

Kettering Allies welcomes individuals of all sexual orientation and gender variance, making it a unique alliance of acceptance. Our mission is to provide students on campus with a safe and informal environment where they feel comfortable. We also aim to raise campus awareness of issues relating to GLBTQ students, and to help bridge the diversity gap. We can do this in several ways:

The first is a very simple thing we have been doing for years, meeting for coffee in an informal environment on Friday nights. This allows people, who may or may not be comfortable with themselves or us, an opportunity to get to know others. It also allows for social networking between members who may otherwise be in completely different interest groups or social circles.

The second way we can accomplish this is through making our organization an official Kettering Student Government club. This will raise awareness of our existence and allow us to serve the student body more effectively.

Becoming a student club will place several opportunities on the table that would be increasingly difficult. It will allow for educational and social programming, as well as potential community outreach.

Kettering University will benefit tremendously from the increased support to our student's needs, the further diversity in clubs and organizations, and the educational and social programming we will be able to bring to the campus. Our students will benefit through leadership opportunities, as well as working with others.

It is our intent to seek the approval of Kettering Student Government for the recognition of Kettering Allies as a student club.
Constitution of Kettering Allies

Purpose: To provide a safe and comfortable organization for Gay, Lesbian, Bisexual, Transgender, and Questioning Students at Kettering University, and to improve the understanding of GLBTQ's in the general student body.

ARTICLE I. EXECUTIVE OFFICERS

SECTION I. PRESIDENT

The President shall be the presiding officer at all meetings of Kettering Allies.

The President shall have a vote if and only if there is a tie vote in quorum of the Kettering Allies.

The President shall have the power to call a special meeting of Kettering Allies when necessary. The President shall organize and plan all specially scheduled meetings in advance.

The President shall set the date of each Business meeting, making sure there are a minimum of three per term.

SECTION II. VICE PRESIDENT

The Vice President shall assume the office of the President when the President is incapable of performing the responsibilities of the office due to absence or illness. The Vice President shall temporarily assume the duties of other executive board members in the event that any are incapable of performing their duties. In the event a vacancy occurs in the executive board, the Vice President shall assume the duties of that office until the position is filled.

The Vice President shall form committees as they are deemed necessary.

The Vice President shall serve as an ex-officio member of all committees and shall be responsible for maintaining the Program Evaluation file. The Vice President shall have no vote in the standing committee.
The Vice President shall have the power to call special meetings of the standing committees when in consultation with the chairperson of the committee for which it is deemed necessary. If the Vice President position is vacant, then the Secretary temporarily becomes the Vice President until the Kettering Allies chooses a new Vice President.

Should a vacancy occur within the chairperson position of a committee, a new chair will be selected from within the committee. The Vice President shall then present that person for appointment to the Kettering Allies for a majority vote to approve the selection.

SECTION III. SECRETARY

The Secretary shall keep the minutes of all business meetings. The Secretary shall see that copies of the minutes of all the business meetings are made available to the members of the Kettering Allies upon request. The Secretary shall assume the duties of the President when both the President and the Vice President are incapable of performing the responsibilities of that office on a temporary basis only.

The Secretary shall maintain an active membership list.

SECTION IV. TREASURER

The Treasurer shall make an oral financial report at all business meetings of Kettering Allies and distribute written financial reports upon the request of a committee of Kettering Allies. The Treasurer shall assume the duties of the President when the President, Vice President, and the Secretary are incapable or performing the responsibilities of that office on a temporary basis only.

The Treasurer will produce a budget within two weeks of the start of Kettering Allies meetings for the term. The budget will then be approved by the Executive Board and the Advisors.

SECTION V. VACANCIES OF OFFICE

Should any executive office become vacant, the voting membership of Kettering Allies shall nominate a suitable replacement to fill the vacancy; the majority of quorum of the Kettering Allies must approve
the nominee for the nominee to take office. The replacement process must take place within two weeks of the time the office was declared vacant.

SECTION VI. ELECTION OF EXECUTIVE OFFICERS

A. Organization

The elections shall be supervised and audited by the Advisor(s) of Kettering Allies.

B. Qualifications

A candidate for an executive board position must be a student of Kettering University, member of Kettering Allies, and not be on any form of University probation. Candidates must be nominated by members of Kettering Allies. They must accept the nomination in order to be placed on the ballot.

A candidate for an executive board position must be a Sophomore I or above at the time he or she takes office, except in the instance that a vacancy appears during the second term of the year. In which case, a candidate who is a Freshmen II may be nominated.

C. Timing

The officers will be elected at a business meeting near the end of the second term of each year.

D. Format

Voting shall be done via secret ballot. The winner shall be whomever receives the most votes.

Votes shall be counted by an Advisor, or in such case as one is unavailable or two non-candidate member of Kettering Allies.

In the event of a tie, a run-off election shall be held as soon as possible.

SECTION VII. IMPEACHMENT AND RECALL
In the event of an officer's misconduct in office or his/her inability to satisfactorily handle and execute the responsibilities of his/her office, a member of the Kettering Allies may initiate impeachment or recall procedures. After all sides of the case have been amply presented, a vote of the Kettering Allies shall be **en** with two-thirds majority of all voting members **necesS!l!Y** for passage.

Proceedinlits shall be supervised by the Advisor(s) to ensure that things are presented in a fair and balanced ly.

**ARTICLE II. MEETINGS**

**SECTION I. BUSINESS MEETINGS**

A Business Meeting is a meeting that is called at least once per term by the President to discuss official business. It may be during a normal Social Meeting, but is not required to be.

**SECTION II. FUNCTIONS**

A function is any regular meeting of members which is determined by general consensus. While business may be discussed at any meeting, all official votes must take place during a business meeting or according to acceptable electronic medium, except when allowed by the Executive Board.

**ARTICLE III. MEMBERS**

A member is defined to be any individual who defines themselves as a member, and has attended at least one Business Meeting or Function in a given term.

**ARTICLE IV. PASSAGE OF PROPOSALS/ GENERAL PROCEDURES**

Voting on all motions shall be by consensus, ballot box, electronic medium, or roll call and consist of "Yes," "No," orl Abstain.". Votes shall be counted by the President and Vice President. For all normal
motions, a simple majority is required for passage.

ARTICLE V. BUSINESS MEETING PROCEDURES

All speakers shall be duly recognized by the presiding officer before taking the floor. Only one speaker shall be recognized at a time. Discussions shall follow before a vote is taken. Guests are welcome at all meetings.

ARTICLE VI. ADVISOR

The Kettering Allies Executive Board shall select and invite member(s) of the faculty or staff to be the Advisor(s). The Advisor(s) will also serve as an ex-officio non-voting member of the Executive Board. The Advisor(s) may attend meetings of the executive board and the general Kettering Allies meetings, but is/are not required to.

Advisor(s) may make recommendations on policies and procedures, but are not involved in voting or taking action. In the event that an officer is impeached, or otherwise removed from office, the Advisor(s) will ensure that any proceedings are held in a fair and balanced manner. They may also make recommendations to Kettering Allies or to the University with regard to the action which needs to be taken.

ARTICLE VII. SPECIAL EVENTS AND PROJECTS

Kettering Allies will be allowed to host or attend special events related to Gay, Lesbian, Bisexual, Transgender, and Questioning students as decided upon by a vote.

ARTICLE VIII. RATIFICATION AND AMENDMENT

The constitution may be ratified at the beginning of each term by the currently active Kettering Allies. Amendments may be made to the constitution following a two-week period and a two-thirds vote of active membership.
Definition of Membership

A member is defined to be any individual who defines themselves as a member, and has attended at least one Business Meeting or Function in a given term.

Definition of Officers

- Kettering Allies will be comprised of four executive officers. They are as follows:
  - President: The primary contact for Kettering Student Government.
  - Vice President: Oversees committees and fills vacancies as needed.
  - Secretary: Tracks membership and keeps Business Meeting notes.
  - Treasurer: Creates budget and controls reimbursements.

Selection Process

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In the event of a tie, a run-off election shall be held as soon as possible.
Advisors

Due to the nature of this club, and who it serves, it is in our best interest to choose one or more Advisors. We currently have two advisors, they are as follows:

- Trisha Stommel, Director of Residence Life for Thompson Hall
- Dawn Hibbard, Director of Media Relations.

. Insurance and Liability

We do not require any special liability or risk'insurance.