Executive Summary

The purpose of the Aerosciences Club is to provide a place for people to discuss and participate in activities involving all forms of aircraft and rocketry. The general activities of the club are open to input from the membership and suggestions by faculty members. A general goal of the club is to participate in the Society of Automotive Engineers Collegiate Design Series Aero Design competition. Another goal will be to provide a place for those not into just the automotive industry, but also the aeronautical industry, a place to discuss and enjoy their hobbies.

Potential activities of the Aerosciences Club include radio control flying instructions, wind tunnel analysis, work on the Aero Design competition, and several other activities. A member is not required to have any previous knowledge of aeronautical related information, or even be employed in the aerospace industry.

Expanding upon the Aero Design competition component, the SAE Aero Design competition requires students to design and build a plane within a set of rules to lift as much weight as possible. This is highly beneficial for Kettering as it provides a new way for students to learn about aerodynamics and work with the principles of flight. This would also incorporate discussions and testing of airfoils further benefiting the participants of the club.

In general, the club will provide a new place for those interested in all things that fly to meet and work with what they enjoy. There is nothing quite like this club presently in A-section, and the preliminary response to the idea has been encouraging.
The Aerosciences Club  
Kettering University  
Constitution

Article 1: Name and Purpose

Section I: The name of this club shall be the Kettering University Aerosciences Club.

Section II: The general purpose of the Aerosciences Club (hereafter referred to as the Club) is to provide the students of Kettering University with an opportunity to participate in activities and projects involving all forms of aircraft and rocketry.

Section III: The activities that members of the Club may participate in may include, but will not be limited to, the following:

A. Radio controlled (RC) aircraft flight instruction  
B. Wind tunnel analysis  
C. Model Rocketry  
D. Society of Automotive Engineers (SAE) Collegiate Design Series Aero Design Competition  
   1. The Club will assemble a team to participate in the competition.  
   2. The competition will involve the design and manufacture of an RC airplane, following the rules and guidelines laid out in the competition.

Article II: Membership

Section I: Any student of Kettering University interested in joining the Club may do so.

Section II: An active member shall be defined as any member who has attended at least two (2) previous meetings in the current term. The active member shall be accorded more rights than the general member.

Section III: A general member of the Club shall be defined as any member who has attended less than two (2) previous meetings in the current term.

Article III: Structure and Officers
Section I: These executive officers of the Club shall be elected by a majority vote of active members present at a regularly scheduled meeting:

A. President  
B. Vice President  
C. Treasurer  
D. Secretary  

Section II: At the club meeting during the 7th week of summer term, nominations for the executive positions will be accepted from all active members.

Section III: Elections shall be conducted by secret ballot one week after nominations are made.

Section IV: If a nominee loses his election, he is automatically eligible to be a nominee for the next office to be considered. The order of elections shall be (1) President, (2) Vice president, (3) Treasurer, (4) Secretary.

Article IV: Officer Duties

Section I: All officers of the Club are to perform their respective duties as described below.

Section II: All officers of the Club are required to attend every regular Club meeting. If an officer knows in advance that he/she will be absent, the President shall be informed at least two days in advance of the regular meeting.

Section III: The duties of each executive officer position are as follows:

Duties of the Club President:

A. To serve as student representative to the Kettering Student Government (KSG).  
B. To call and preside over regular meetings of the Club.  
C. To appoint or nominate for election such individuals or committees as he deems necessary to assist him in carrying out club functions and policies. The power of appointment and the power of dismissal are concurrent.  
D. To coordinate the development of club objectives and activities at the beginning of each school year and term.

Duties of the Vice President:

A. To preside at active meetings in absence of the president.  
B. To act as president in case of temporary absence.  
C. To assist the president in all duties in which he may desire assistance.  
D. To coordinate the activities of the different committees and ensure that all committees have the necessary resources to fulfill their objectives.
E. To report to the Club membership the status and actions of all committees.

Duties of the treasurer:

A. To maintain a complete spreadsheet containing the Club’s financial status.
B. To keep track of the budgets for every committee and activity that requires one.

Duties of the secretary:

A. To record the minutes of each regular Club meeting and enter them into the club records.
B. To reserve a meeting location for each regular Club meeting.

**Article V: Meetings and Quorum**

Section I: Regular meetings of the Club shall be held weekly during the Kettering school term. The day, time and location of the meetings shall be decided at the first meeting of the term by general consent.

Section II: Regular meetings of the club shall follow basic parliamentary procedure

Section III: A quorum shall consist of two-thirds of active members being present at any Club meeting.

**Article IV: Committees**

Section I: Special committees may be created by the President or by majority vote of all present members at any club meeting, the terms to be fixed by the appointed authority of the committee.

**Article V: Amendments to the Constitution**

Section I: This constitution may be amended at any regular meeting of the club by a two-thirds vote of a quorum. The exact text of the proposed change shall be provided to all club members in writing at least 4 days in advance of the meeting at which the vote is called. No amendment shall be made which is not consistent with the rules and regulations governing student clubs at Kettering University.

**Article VI: Special Elections**

Section I: Under special circumstances, an officer may need to be removed from office and a replacement elected. These special circumstances may include, but are not limited to, the following:
A. Failure to regularly attend Club meetings
B. Failure to perform officer duties as laid out in this Constitution, or as instructed by members of the Club

Section II: Removal of an officer from his/her position shall require a two-thirds vote of a quorum at a regular meeting.

Section III: Should a position need to be filled due to any of the above reasons, nominations and elections may be conducted in any regular Club meeting. A majority vote by secret ballot shall be used to elect the new officer.

Appendix A: Revision Log

Revision: A1
Date: 07/30/2009
Description: Initial