GoPrint Library Laptop/Surface on KUW wireless setup

HOW TO USE GOPRINT ON A BORROWED LIBRARY LAPTOP OR MICROSOFT SURFACE TABLET USING KUW WIRELESS WITH A STUDENT ACCOUNT.

On Windows 7 go to Start, Search

On Windows 10 Go to Search

In your Search window enter \kup.ku.kettering.edu

Hit enter.

If prompted for a user name and password, enter your windows domain account in place of “account” and your password in place of “password”. You must include the kettering\ portion of the username field.

User name: kettering\account Password: password
You will see a window open with all the Lab print queues available. Hover over the printer icon to see more info on the printers’ location. Select the printer for the lab you are in and double click to install it.

Now you can print to this printer.
To release your print job go to https://goprint.kettering.edu

Log on with your Kettering account and password.
Select job you want to print. See Transaction Summary box for total cost to print the job.

When you are ready to print it, click the Pay and Print button.

Select job you want to cancel and select Cancel Jobs.

You may need to refresh this screen when adding additional print jobs.